

Movement Arts Center Policies

The **Movement Arts Center** (MAC) offers performing arts lessons in Ballet, Tap, Jazz, Hip-Hop, Creative Movement, Modern Dance, Dance Composition, Baton, Colorguard, Ethnic dance forms, Aerobics, Yoga and Pilates for the fall through spring session and summer session.

TUITION a session fee paid in 9 monthly installments for fall and 6 weeks for summer. Payment is due by the 7th day of each month. If you pay after the 7th day of the month, the monthly payment is increased by \$5.00. Any unpaid tuition or late fees will be added on to your account and must be paid in full before receiving costumes or showcase tickets. Students who fall more than two months behind on payments will not be allowed to take class, until past due money is paid in full. Postdated checks will not be credited until the date they are postdated for. Yoga, Pilates and Fitness consist of 8 week sessions. *Remember: Tuition reserves your child's place in class!*

REGISTRATION FEES each fall session is \$20.00 for first immediate family member, \$15.00 for all others. This is for all classes except yoga, pilates and ethnic classes.

REFUNDS: Since tuition is a session fee, you will be billed from the time the student is enrolled to begin, until the end of session. (Month of May) Refunds are not given for prepaid tuition, costumes, tickets, showcase or competition fees. In the event a student needs to withdraw early, a drop class form must be completed to close the account and thus, prevent further billing. Student's paid in full for whole or half a session cannot receive a refund, but balance of payment will remain on credit for up to one year from time of cancellation. A student's absenteeism does not affect tuition payments. Account remains open and payments due until a completed "drop class" form is turned in. Account will be closed **ONLY** on the day "drop class" form is received at the MAC.

DISCOUNTS: Full year: Pay 9 months in advance and save 15%.

SUMMER SESSION: Summer classes may have preteen, teen and adult combined, if classes have small enrollment. All summer session classes must be paid in advance in full.

INSURANCE: All students are required to have their own medical insurance coverage, and if an injury occurs, it is understood that the students and their family are responsible for any medical costs. All students and/or their parents must sign a release form in order to participate in classes. You dance at your own risk.

SNOW & BAD WEATHER: You must call the MAC at 330/725-2873 for a recorded message that specifically states that we are closed. If you miss a class due to bad weather, and we are open, you are considered absent.

HOLIDAYS: We are open for all holidays except HALLOWEEN, THANKSGIVING and the following weekend, MEMORIAL DAY, HOLY WEEK, (the week leading to Easter) and the CHRISTMAS VACATION (usually 14 days). **WE DO NOT CLOSE FOR ANY GOVERNMENT, RELIGIOUS HOLIDAYS OR SCHOOL CLOSINGS THAT ARE NOT LISTED HERE.** Please make note of these dates on your calendar.

CORRECTIONS & BEHAVIOR: Students are expected to behave in class and mind the Instructor at all times. Instructors will verbally discipline students, if necessary, and if a student becomes disruptive, he or she will be removed from the class. There will be times when the teachers will employ hands-on adjusting corrections to the students.

CLASS OBSERVATION for preschool, elementary and preteen classes will be allowed during our two open houses, the second full week of December and May. **ONLY TWO** adults per student. **NO CHILDREN PLEASE.**

ATTENDANCE: Good attendance is imperative, as absences and tardiness can hold back an entire class. **PLEASE INFORM THE MAC IF THE STUDENT IS TO MISS CLASS.** Classes can be made up with a 1 hour private lesson at private lesson rates.

TARDINESS: We understand that being late is sometimes unavoidable, however, a pupil who is more than 10 minutes late for class may be asked by the teacher to observe rather than take class. This is not a disciplinary measure, but it is done with the student's best interests in mind -- especially those where higher levels are concerned. A student who misses the beginning exercises runs the risk of injury by not being properly warmed up. Please make sure the student understands this.

LEVELS & MOVING UP: Students do not move up to the next level according to the amount of years that they have studied dance. They must be able to execute proper technique for each movement to the fullest for that level. Once the teacher or director has determined that the student is ready to move up, then and only then will they be able to do so. Some students may take several years and others only one, according to natural ability, effort, and practice. **POOR ATTENDANCE WILL AFFECT PROGRESSION.**

SPRING SHOWCASE - The showcase is in June and dress rehearsal in the same week. Video taping and photographs **ARE NOT PERMITTED** at the showcase, although you may take pictures at dress rehearsal. Costumes are required for each routine a student performs in the showcase. Prices range \$50-\$75 (most are in the \$50-\$60 range). Costume money, paid in full and nonrefundable, will be due the last day of classes before we close for the Christmas holiday season.

Optional fundraisers are held to defray costs of costumes and/or recital fees, tuition, entry fees.

CSÁRDÁS DANCE COMPANY is the MAC's resident professional dance company and is open to students who are serious about learning to dance in a professional environment and to perform outside of the showcase. They must have a good attendance record, be enrolled in ballet plus other dance forms and complete the audition process. Please visit www.csardasdance.com for more information.

PHOTOS/VIDEOS OF STUDENTS: By signing this form, you give full rights to the Movement Arts Center and its staff, to use photo or video images of you or your child to use for promotional purposes of the MAC only. Photos will not be used for any other purpose.

DRESS REQUIREMENTS- Dress requirements are strictly enforced. Students without proper dance attire will not be able to participate in class that day. We require specific brands for performances. Dance attire is ordered through the MAC.

A. Dress Requirements are determined per level and apply to all disciplines:

Movement Adventures: Pink leotard/pink tights

Intro level: Navy leotard/pink tights

Level I: Hunter leotard/pink tights

Level II: Burgundy leotard/pink tights

Level III: Black leotard/pink tights

Pre Professional: Black leotard/black tights

Males: White t-shirt/black tights or stretch pants.

B. Movement Adventures 1: Females: Pink Revolution brand ballet shoes, hair securely fastened off the neck and away from face in a pony tail or bun. Males: Black ballet shoes.

Movement Adventures 2, 3 & 4: Females: Pink Revolution brand ballet shoes, white Revolution brand slip on tap shoes. Hair securely fastened off the neck and away from the face in a pony tail or bun. Males: Black ballet shoes, black tap oxfords.

BALLET: Females - hair securely tied up in bun or comparable hairstyle, **ONLY**. No dance shorts, loose shirts. Dance sweaters; sheer dance skirts & legwarmers permitted. Female students should not wear panties under tights. Strong support bras are necessary. Pink Revolution Brand ballet shoes. Males: White ballet shoes and white socks. Male teens and adults must wear a dance belt for support.

JAZZ: Female/male - same except for shoes. White/beige Revolution Brand split sole jazz oxfords for Intro Levels.

TAP: female/male - Same except for shoes. White Revolution Brand Maryjane style tap shoes for Intro Level. Tan Revolution Brand Maryjane style tap shoes for other levels. Black tap oxfords for all males.

MODERN: Female/Male: Same except for shoes. No footwear required.

No street clothes of any sort.

By signing below, I state that I have read all of the above statements in their entirety, and determine that I understand, agree with and completely support all policies, rules and regulations of the Movement Arts Center and state that I am solely responsible for all payments due.

_____ Date _____

Please sign (parent of student under 18 or student age 18 or older)

Please Print Your Name here

Names of students you are signing for
